

ACM Chapter Viability Plan

Please use this form to map out your Chapter's strategy for becoming active and the events which will help it to do this.

GENERAL INFORMATION

Chapter Name:

Type: General Interest / SIG / (please circle as appropriate)

Address:

Telephone:

Fax:

Contact Email:

Current total number of chapter members:

Next election date:

CHAPTER STRATEGY *(Steps to Take)* For ideas on how to recruit officers & members to your chapter, please [click here](#) for "Volunteer development."

UPCOMING ACTIVITIES

Please provide information for upcoming activities you would like to have.

Activity 1

Type of activity: Proposed date of activity: Brief description of activity:

Activity 2

Type of activity: Proposed date of activity: Brief description of activity:

Financial Information:

Please provide banking information as best you can

Bank name: Account #:

Opening balance:

Closing Balance:

ACM Chapter Officer List

Chapter Name:

Name:

Position:

Member Number:

Email:

Name:

Position:

Member Number:

Email:

Name:

Position:

Member Number:

Email:

Name:

Position:

Member Number:

Email:

Enter the names of at least ten (10) individuals willing to carry out the chapter's mission and participate in activities (name and email address is sufficient). Officers are counted as members; therefore, you need to provide the additional number of members to total 10 (you can have more than ten!)

Report Submitted by:

Date:

Position:

Email address:

Send completed Viability Plan to:

ACM /Local Activities

2 Penn Plaza

Suite 701

New York, NY 10121

Or e-mail: local_activities@acm.org

Or by fax to: 1-212-944-1318