

ACM – POLICY AND PROCEDURES GUIDELINES

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POLICY

Executive Committee (11/10/81)

The Executive Committee approves the document entitled “Policy and Procedures on Nominations and Elections.”

POLICY AND PROCEDURES ON NOMINATIONS AND ELECTIONS

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1. INTRODUCTION

Bylaw 3, Section 9 states that:

There shall be a document called the “Policy and Procedures on Nominations and Elections” maintained by the Executive Committee with the advice of the Nominating Committee, the Elections Committee, and the CEO/Executive Director. This document shall set forth, in one place, the relevant sections of the Constitution and Bylaws, the policy set by Council for nominations and elections, and the procedures for implementing this policy. All candidates will be bound by the policy and procedures set forth in this document.

You are now reading the “Policy and Procedures on Nominations and Elections” referenced above. Please note that all candidates are bound by the policy and procedures set forth in this document. Although this document was written specifically to apply to those positions on Council that are filled by election of the general membership or the affected constituency of the membership, many of its principles could be applied to other elections as well.

The remainder of this document is divided into seven sections. Section 2, the next section, defines membership for the purpose of specifying who is eligible to participate in the elections covered by this document. The third section defines the composition and authority of the Executive Committee and

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the fourth the composition of Council. These two sections together list all those elected positions that are covered by this document and also indicate which positions are not covered because they are either appointed or elected by a special constituency. Section 5 discusses tenure in office of Council members.

Sections 6, 7, and 8, the three larger concluding sections, contain the policy and procedures on the conduct of nominations and elections.

Quotations from the Constitution and Bylaws are indented throughout. Also, authority is cited for interpretations of the Constitution and Bylaws that have been made by the Council or the Executive Committee and that are provided in this document.

2. ACM Membership

The term “Member” as used throughout this document is defined as follows in Article 3, Section 2, of the Constitution:

The terms “Member” and “Member of the Association” appearing without a qualifier shall refer only to members of classes that have voting rights at the Association level.

Article 3, Section 2, defines the classes of membership as follows:

Classes of membership and their qualifications and privileges are defined in the Bylaws. The terms “Member” and “Member of the Association” appearing without a qualifier shall refer only to members of classes that have voting rights at the Association level.

Bylaw 2, Section 1

Professional Members. A candidate for Professional Membership must have a bachelor's degree or equivalent level of education from an accredited educational institution or at least two full-time years of experience in the arts and sciences of information processing or associated fields. Professional Members must subscribe to the purposes of ACM. Professional Members shall have voting rights and the right to hold office in the Association. Each Professional Member shall pay annual dues and receive such publications of the Association as may be determined by an affirmative vote of at least two-thirds of all the members of the Council.

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Section 2.

New Professional Member. A candidate for New Professional Membership must be either: a) a full time graduate student in an accredited academic institution; b) a former ACM student member (with a Bachelor, Associate or equivalent degree) applying for the first year as a Professional Member; or c) a former graduate student applying for the first year as a Professional Member. New Professional Members must subscribe to the purposes of ACM. New Professional Members shall have voting rights and the right to hold office in the Association. Each New Professional Member shall pay annual dues and receive such publications of the Association as may be determined by an affirmative vote of at least two-thirds of all the members of the Council.

Section 3.

Institutional Members. Each institutional member shall pay annual dues and receive such publications of the Association as may be determined by an affirmative vote of at least two-thirds of all the members of the Council. The institutional member shall nominate one person who will be a Member.

Section 4.

Student Members. A candidate for student membership must be registered full time in an accredited four or two year educational institution, High School or equivalent. Student members shall not have voting rights or the right to hold office in the Association except as specified in the Bylaws. Student members must subscribe to the purposes of ACM. Each student member shall pay annual dues and receive such publications of the Association as may be determined by an affirmative vote of at least two-thirds of all members of the Council.

Section 5.

Affiliate Members. Each affiliate member shall pay annual dues to an ACM unit (Special Interest Group (SIG), Chapter, etc.) and receive such publications and privileges as designated by the unit and additional privileges of the Association as may be determined by an affirmative vote of two-thirds of all the members of the Council. Affiliate members

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Bylaw 4, Section 2

...The Publications Board chair shall be appointed by the President, with the appointment subject to Council confirmation, for a three-year term.

Bylaw 6, Section 3

...The SGB will elect a Chair no later than May 31 of each even-numbered year and an Executive Committee (SGB EC) with staggered terms no later than May 31 of each year. The terms of office are two years, ending June 30. Policies and procedures governing the election of the SGB Chair and the SGB EC and defining their authority and responsibilities, other than as prescribed in these Bylaws, will be established by SGB policies.

The SGB will elect four representatives to the ACM Council for two-year terms ending June 30, with nominations as specified in Bylaw 3, Section 5. The SGB Chair will serve as one of these representatives, and will serve in the ACM EC. The other three will be elected no later than May 31, one in each even-numbered year and two in each odd-numbered year.

No person may hold two Council positions.

Article 9. NOMINATIONS

Members shall be notified of nominations for officers and Members-at-Large as provided in the Bylaws. Prior to distribution of the ballot, nominations by petition of at least one percent of the Members of the constituency shall be received and entered on the ballot in the manner described in the Bylaws.

Further provisions are incorporated in Bylaw 3 which is:

(XR 5.1.0.0, President, page 1 and 8.1.4.0,
Nominating Committee)

Council (03/05 & 07/91, section 1 only)

Section 1. Nominating Committee. The Nominating Committee shall be a standing committee consisting of five Members of the Association serving two-year terms beginning January 1 of odd-numbered years. Nominating Committee members shall be appointed by the Executive Committee and confirmed by Council. The Nominating Committee shall, as soon as possible after January 1 of odd-numbered years, elect a chair from among its members for a two-year term. No member of the Nominating Committee may be a candidate for any office for which that Nominating Committee is responsible for nominating candidates.

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Retention of Ballots:

Original ballots and copies of all tallies shall be placed in a sealed envelope for deposit in the ACM archives for a period of twelve months after the counting date.

Names of the winners in the election shall be transmitted directly to all candidates (both slate and petition), the ACM Council, ACM Headquarters, and the Nominating Committee, prior to notification of the entire membership. The ACM CEO/Executive Director shall be responsible for notifying candidates of the election's results within forty-eight hours of the time the counting is completed.

A permanent file shall be kept for each election in the Office of Policy and Administration. This file consists of all backup information on the elections: correspondence, original copies of biographical forms, candidates' statements, a copy of the ballot mailing including backup materials, ballot, ballot envelope, originals of all ballot tally sheets, procedures for counting ballots, and notification of candidates of the result of the election.

Defeated candidates shall have two weeks after the counting of the ballots to file a formal request with the Chief Operating Officer/Deputy Director for a recount or for a re-polling of the affected electorate. Upon receipt of such request, the outgoing President shall determine the relevant facts, with the assistance of the Nominating Committee and the CEO/Executive Director, and will decide on action to be taken.

7. NOMINATING COMMITTEE AND ELECTIONS COMMITTEE

Subsection 8.1.4 contains the Charter of the Nominating Committee. Subsection 8.1.8 contains the Charter of the Elections Committee. These two Committees carry the responsibility for the nominating process and the election procedures. Section 7 contains guidelines for the selection of candidates, the Nominating Committee report, candidates statements, the election schedule, nomination by petition, elections campaign, balloting and the election, and the publication of the results of the election. Additional information on the petition process is given in the next section.

7.1 Selection of Candidates

Requirements which a candidate for high office must meet in order to (i) serve with distinction, and (ii) have any chance of being elected should include the following:

Earlier and recent national or regional exposure, reflecting experience and distinguished service with the Association.

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Stability in present employment.

Reputation for being a self-starter; for bringing projects to successful conclusion; for being honest, inventive, and knowledgeable; and for having high moral character.

Availability of resources such as travel, telephone, and secretarial services.

Good health.

Dedication to the higher goals of ACM before support of special interests.

The Chair of the Nominating Committee will send a letter of nomination to the candidate apprising the candidate of the importance of the chosen office, of the need to act in a professional manner, and of the resource requirements which the office (if elected) will make upon him or her. Depending on the office, these requirements may involve substantial parts of the candidates' time, budgets for travel, telephone, and secretarial services. Each candidate will be requested to respond in writing, stating that he or she will carry out the responsibilities of office (if elected), and that he or she has resources commensurate with his or her commitment.

7.2 Nominating Committee Report

Upon completion of its slate, the Nominating Committee will prepare a complete report which shall contain at least the following items: each Candidate's name, address, telephone numbers (office, fax and home), email address, job title, and company affiliation; also name, address, phone number, and email address of the candidate's superior (if applicable). This report will be sent to ACM Headquarters, Nominating Committee members and chairman, the Elections Committee, ACM Council (which includes ACM Executive Committee and officers), and to persons whose names appear on the slate. It is to be filed on or before 5 November* preceding the election year. The President of the ACM will send a letter to the candidate's immediate superior (unless requested not to do so) in which he/she outlines the duties of the office, and commends the candidate for willingness to serve.

*See Election Schedule 7.4

7.3 Candidates' Statements

Executive Committee (12/04/84) [Paragraphs 1 & 2 only]

The Executive Committee approves the Elections Committee's recommendations that the primary method of measuring candidate statement length be space allocation, as follows:

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Office	Width	Depth
President	4”	12-1/2”
Vice-President	4”	10”
Secretary/Treasurer	3-3/4”	8-1/6”
All Others	3-3/4”	5-1/2”

The following information may be provided to candidates who wish to know how much text will fit into the space:

President – 3,000 characters; Vice President – 2,400 characters;
Secretary/Treasurer 1,800 characters; All Others – 1,200 characters

The candidates’ biographical information will be given on a form which clearly separates ACM responsibilities from all others. ACM Headquarters will copy the Chair of the Elections Committee on all correspondence with the slate candidates, except for mailing of form letters or other routine business.

Executive Committee (06/02/89)

Candidates statements will be published as submitted, editorial improvements may be suggested to the candidate by the Editor-in-Chief of *Communications* or the CEO/Executive Director, but changes in the statement will be made only with the explicit, written approval of the candidate. If the Elections Committee unanimously votes that the statement contains demonstrably false information or is in violation of Bylaw 15, ACM Code of Ethics and Professional Conduct, the candidate must either revise the statement so as to be acceptable in the judgment of the Elections Committee, or the statement will not be published.

If the CEO/Executive Director believes that there could be grounds for legal action against ACM, he/she will consult ACM counsel and act accordingly. The candidate must either revise the statement so as to be acceptable in the judgment of counsel, or make no statement.

A candidate mentioned by name or office in another candidate’s statement will be invited to prepare a statement of no more than 150 words to be published with the other candidate’s statement. The (responding) statement will be treated as a candidate’s statement for editing purposes except that the statement must not mention a third party by name or office.

The calendar for ACM elections and the exigencies of meeting publication deadlines preclude the use of ACM publications, such as the ACM Forum in *Communications of the ACM*, for campaigning and electioneering. However, candidates’ statements may be republished in SIG publications provided that:

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- (a) the statements are reproduced in full, including responses as published in *Communications of the ACM*, and
- (b) if a statement by one candidate is published, the statements of all candidates competing for the position must be published.

The requirement implies that no material can be published prior to the closing date for receipt of statements. (See Election Schedule 7.4).

Executive Committee (06/17/88)

ACM resources including resources managed by chapters or SIGs, can be used for purposes of proposing, supporting, or opposing constitutional amendments and/or Questions of Importance* provided that use of such resources is reasonable and does not specifically promote any individual, and that opposing viewpoints will not be unreasonably withheld. In the case of doubt, advice and consent shall be sought from the Elections Committee.

*a Question of Importance includes any questions relating to the policies or public position of the Association, changes in the Constitution, affiliation with other societies, or the holding of business meetings (from Bylaw 10).

7.4 The Election Schedule

Pursuant to Section 6, Bylaw 3, and Council actions, the Nominations and Election schedule will be:

Activity	Reporting and/or Action Deadline	Publication Date/Issue
Call for Nominations from General Membership in <i>Communications of ACM (CACM)</i>	July 2	August
Selection of Candidates	November 5*	
Notification of Council and <i>CACM</i> Executive Editor and Publication of Slate in <i>CACM</i>	November 17	January

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In the case that one or more candidates for a specific elective office are nominated by petition, the Elections Committee shall apprise all nominees for this office of this fact. Each shall be given the opportunity to withdraw his name from the slate prior to the deadline for publication of biographies and statements.

7.6 Election Campaign

Candidates are expected to conduct their campaign in an ethical and truly professional manner. Except as specifically permitted in this document, use of ACM resources, including resources managed by chapters or SIGs, for purposes of supporting a candidate’s campaign is prohibited. In the case of doubt, advice and consent shall be sought by the candidates from the Elections Committee.

7.7 Balloting and Elections

Ballots shall be mailed to all Members of the Association eligible to vote, prior to 15 April. It is the responsibility of ACM Headquarters to assure that these ballots are mailed out correctly and without irregularities. A sample copy of the typeset ballot shall be sent to the Elections Committee for its review for compliance with existing ACM Policies and Procedures prior to distribution to the membership. The Chair of the Elections Committee shall be responsible for coordinating comments from the Committee. Control procedures should be employed to insure that the labels used for this mailing should not propagate such errors as duplicate ballots to one individual or failure to provide an eligible voter with a ballot. The ballots shall be collected and tallied at the address specified in the ballot instructions as approved by the Executive Committee in the presence of a Teller Committee appointed by the Elections Committee. The customary rules of secrecy and confidentiality will be observed.

Original ballots and copies of all tallies shall be placed in a sealed envelope for deposit in the ACM archives for a period of twelve months after the counting date.

Names of the winners in the elections shall be transmitted directly to all candidates (both slate and petition), the ACM Council, ACM Headquarters, the Elections Committee, and the Nominating Committee, prior to notifications of the entire membership. The ACM CEO/Executive Director shall be responsible for notifying candidates of the election’s results within forty-eight hours of the time the counting is completed.

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A permanent file shall be kept for each election in the Office of Policy and Administration. This file consists of all backup information on the elections: correspondence, original copies of biographical forms, candidates' statements, a copy of the ballot mailing including backup materials, ballot, ballot envelope, originals of all ballot tally sheets, procedures for counting ballots, and notifications of candidates of the result of the election.

Defeated candidates shall have two weeks after the counting of the ballots to file a formal request with the Deputy Executive Director/COO for a recount or for a re-polling of the affected electorate. Upon receipt of such request, the outgoing President shall determine the relevant facts, with the assistance of the Elections Committee, and the Executive Director/CEO, and will decide on action to be taken.

7.8 Publication of Results

The entire membership will be informed of the results of the election by announcing the winners and publishing the number of votes for each candidate in the July issue of *Communications of the ACM*.

8. NOMINATION BY PETITION

8.1 Introduction

The general guidelines for nominations by petition are given in the following excerpts from the Constitution, Bylaws and Council actions.

More detailed Headquarters procedures for processing petitions are given in 8.2

ACM Constitution, Article 9

...Prior to distribution of the ballot, nominations by petition of at least one percent of the Members of the constituency shall be received and entered on the ballot in the manner described in the Bylaws.

Bylaw 3, Section 6

... Candidates for these elected offices of the Association may also be nominated before January 31 of each even-numbered year by a petition of at least one percent of the Members of the Association, by notice to the Elections Committee accompanied by a written statement from the nominee that the nominee is willing to stand for election....No person may be a candidate for more than one position on Council in an election.

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Council (10/27 & 30/80)

Council accepted as policy the specific principle that Members who sign petitions must be voting Members of the Association who are eligible to vote as of November 1 of the year preceding the election.

Council (10/27 & 30/80)

Council accepted as policy the specific principle that a petition must have the Member's name printed, the Member's signature, and the Member's number. Membership address would be extremely helpful, but is not compulsory.

8.2 Headquarters Procedures

- 8.2.1 Petitions (original copy), for ACM offices are to be submitted to the Deputy Executive Director/COO, c/o ACM Headquarters, by January 31.
- 8.2.2 Such petitions must then be accepted by the Elections Committee in the order of their arrival. Following certification, a petition candidate shall be treated the same as all other candidates for that office.
- 8.2.3 Headquarters will verify the membership status of the petition candidates to determine the candidate's eligibility to run for office.
- If the candidate does not qualify, the Office of Policy and Administration will notify, in writing, the Chair of the Elections Committee regarding the status of the petition candidate's membership.
 - The Chair of the Elections Committee will notify the petition candidate in writing giving the reason for disqualification.
- 8.2.4 The petition must provide the following information:

At least one time in the petition:

- A letter from the candidate declaring that the candidate is willing to stand for election.

At least one time on each page of the petition:

- Name and Member number of the Member proposed as a candidate and office for which the Member is standing.

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For each petition:

- c. The petitioner's ACM Member number.
- d. The petitioner's name printed legibly.
- e. The petitioner's signature.

Items c, d and e must be supplied by the petitioner.

In order to facilitate the verification of the petition, an ACM petition form has been developed for actual use by the petitioners. The following items on the form, although desirable, are not required:

- f. Member's mailing address as it appears on the ACM records.
- g. Provision for a Headquarters control number.
- h. Provision for date of receipt of petition.
- i. Provision for Headquarters notations, a column headed, "For Office Use Only."

A model petition form appears at the end of Section 8.2 in subsection 8.2.8. Headquarters can provide this model for use of petition candidates.

8.2.5 Upon submission to the ACM Deputy Executive Director/COO, petitions must contain the required information as stated in a, b, c, d, and e (above). To insure that the required number of petitioners is obtained, petition candidates should provide more Member names and signatures than required by ACM Bylaws. Past experience indicates that an additional 20% might be an adequate margin.

Headquarters staff will answer only general questions about the receipt of petitions prior to the deadline for their receipt, January 31. Prior to this deadline, Headquarters staff will respond only to questions as to whether or not petitions for a specific proposed candidate have been received and/or the total number of signatures submitted for a specific proposed candidate. Questions regarding the number of valid and invalid signatures and the reasons for invalidating any individual petitioner will be answered only after the Petition Verification Report has been produced. This report will be provided to the Elections Committee.

If prior to the deadline of January 31, it is determined that an individual has qualified as a candidate for a particular office, this information will be forwarded to the Elections Committee as soon as it is available.

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Members who do not have their ACM Member numbers or Members who want to verify their numbers and/or Member status may request this information from ACM Headquarters prior to the official submission of the petitions. A Member's number will be provided only to the individual Member.

8.2.6 Qualification for valid petitioners:

- a. Members whose dues remain unpaid after 15 days from November 1 are considered lapsed and ineligible to petition to place a candidate on the ballot. The date of payment dues will be the date the required payment is acknowledged as having been received by the ACM bank or ACM Headquarters, and in the case of certain overseas payments, the ACM designated collection agent.
- b. Student members are not eligible to vote, and, therefore, not eligible to petition.

8.2.7 Verification of Petitions:

- a. Headquarters, following procedures developed specifically for this purpose, will match each member number and name provided on the petitions against the master membership file to determine the number of valid petitioners for each office. This matching procedure will produce a printed Petition Verification Report giving the number of valid petitioners for each office and listing the names of the invalid petitioners identifying the reason for each qualification.
- b. The Headquarters staff will review the names of the invalid petitioners. An additional check will be performed on all member number mismatches. By inputting the member name, Headquarters staff will attempt to determine the validity of the petitioner by matching the name and the ACM mailing address with the address on the petition form. If the member name and address listed on the petition form match the name and address on the ACM master file as of November 1, the petition of that Member will be accepted as valid, provided all other requirements are met. No further checks will be made by the Headquarters staff.
- c. The Office of Policy and Administration will notify the Elections Committee of the results of the checking of the petitions for each proposed candidate for office.
- d. The Chair of the Elections Committee will notify the proposed candidates, in writing, of the status of their candidacy.

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3. Members who sign petitions must be voting Members of the Association who are eligible to vote as of November 1 of the year preceding the election. (Council 10/80)

Members whose dues remain unpaid after 15 days from November 1 are considered lapsed (Bylaw 2, Section 6) and are ineligible to petition to place a candidate on the ballot. The date of payment of dues will be the date the required payment is acknowledged as having been received by the ACM bank, or in the case of certain overseas payments, an ACM designated collection agent.* Student members are not eligible to vote, and, therefore, not eligible to petition. (ACM Constitution – Bylaw 2, Section 4)

4. A petition must have the Member's name printed, the Member's signature, and the Member's number. Membership address would be extremely helpful, but is not compulsory. (Council 10/80)
5. To insure that the required number of petitioners is obtained, petition candidates should provide more Member names and signatures than required by ACM Bylaws. Past experience indicates that an additional 20% might be adequate margin.*
6. Members who do not have their ACM Member numbers or Members who want to verify their numbers and/or Member status may request this information from ACM Headquarters prior to the official submission of the petitions. A member's number will be provided only to the individual member.*
7. The Chair of the Elections Committee will notify the proposed candidates in writing of the status of their candidacy.*

*(Policy & Procedures Manual Nominations & Elections) 11/81

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9. NOMINATION AND ELECTION OF THE SIG GOVERNING BOARD CHAIR

BYLAW 3. NOMINATIONS AND ELECTIONS

Section 5. *SIG Governing Board Representatives.* A committee established by the SIG Governing Board (SGB) is responsible for nominating candidates for the positions of SGB Representatives on Council.

The SGB Nominating Committee consists of three ACM Members serving three-year terms ending June 30, one appointed each year by the SGB Executive Committee no later than May 31. As soon as possible after July 1 each year, the SGB Nominating Committee will elect a chair from among its members for a one-year term.

The SGB Nominating Committee will nominate at least two persons for the office of SGB Chair and at least one more candidate than the number of other SGB Representative positions to be filled in each election. No member of the SGB Nominating Committee may be a candidate for any office for which that SGB Nominating Committee is responsible for nominating candidates. All candidates and all persons elected to these positions must be ACM Members and current members of at least one SIG.

The election process for the SGB representatives is specified in Bylaw 6, Section 3.

10. COUNCIL ELECTIONS

Article 8. Tenure

If any vacancy arises in an office the Council shall fill it by appointment until the next regular election unless otherwise prescribed by the Bylaws.

BYLAW 3, SECTION 10 [editorial revisions – Council 07/15 & 19/85]

Council Elections

10.1 Selection of Candidates

The Executive Committee shall propose at least two candidates for each position that must be filled by a vote of Council, as provided elsewhere in these Constitution and Bylaws. Council shall be informed of the existence of any vacancy and the names of candidates at least thirty days in advance of the Council meeting in which the election to fill the vacancy is to be conducted.

Additional nominations can be made by any Council member with the support of one additional Council member. No Council member may participate in more than one such additional nomination for each vacancy.

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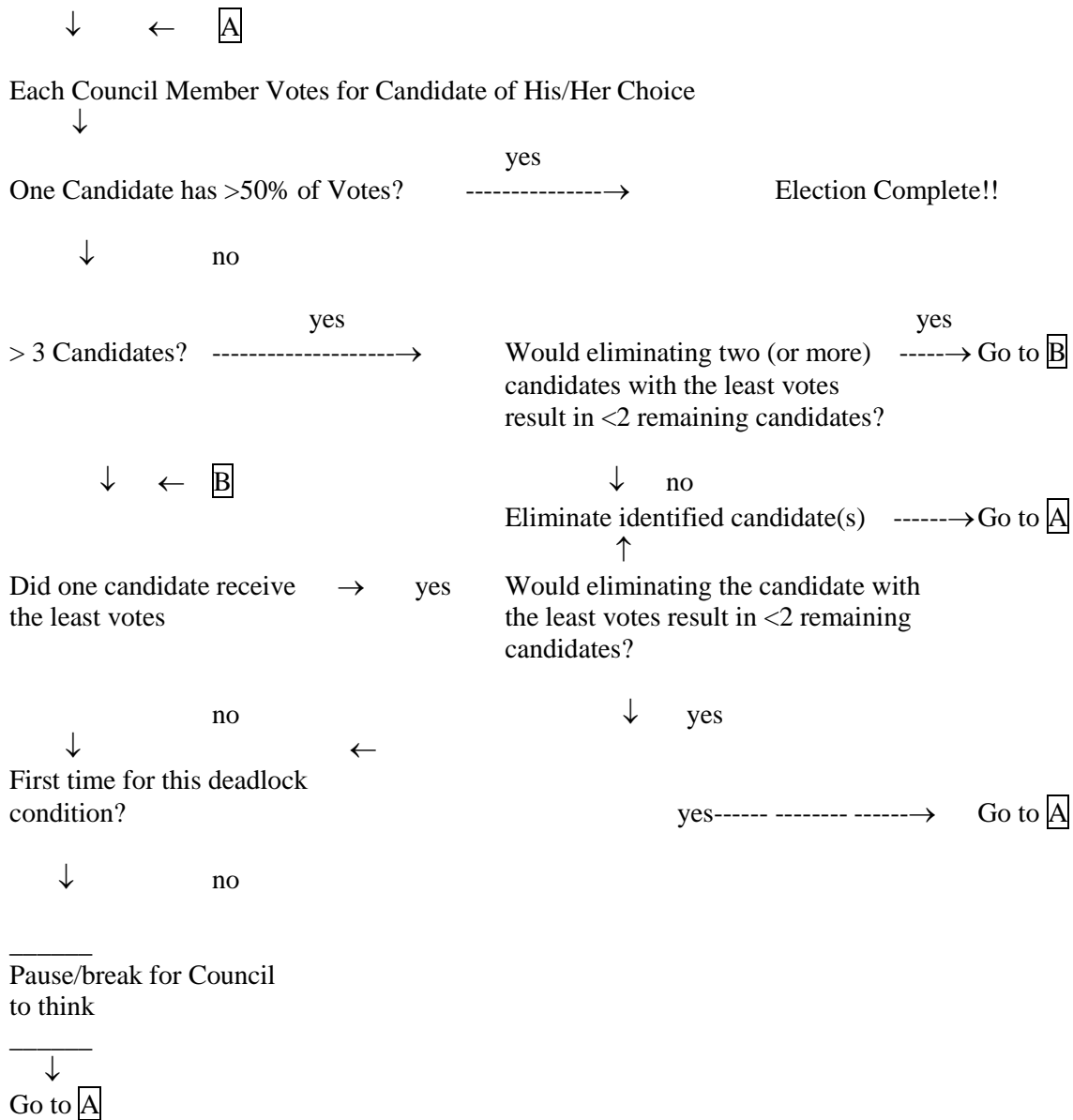
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VOTING ALGORITHM FOR COUNCIL ELECTIONS

START (Complete Slate of Candidates)



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Council (10/26 & 30/87)
Definite Terms of Office
POLICY

All volunteer positions shall have a specified definite term. The expiration date of the term shall be specified at the time of appointment or election. Terms shall not exceed three years, except as otherwise provided in the Constitution, Bylaws, or Policy and Procedures Guidelines. An individual may be considered for appointment or election to a subsequent term. All current volunteer appointive positions without a specified expiration date shall be terminated on June 30, 2000, or on the completion of three years by the same individual, whichever is later.

Guidelines on Tenure of Elected and Appointed Volunteer Positions

It is recommended that appointment or nomination of an individual to volunteer positions within ACM shall be in general limited to two full consecutive terms in the same position. This recommendation is intended to encourage the continuing infusion of new volunteers into the organization and to encourage office holders to give thought to planning for their successor. Appointment or nomination to a third or subsequent consecutive term should be limited to situations where such appointment or nomination is believed to be in the best interests of the Association.

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DIVISION 11 NOMINATIONS AND ELECTIONS 11.2.0.0

SECTION 2 DEFINITION OF PAST PERSON

SUBSECTION 0

0

Issue Date 4/16/90

Revision: 1

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PROCEDURE

Executive Committee (12/07/72)

Definition of Past Person

1. Normal Person n-1 is elected to a position, completes a full term, and then person n is elected to the position. In this case, person n-1 becomes “past” person for the duration of person n’s term.
2. Reelection Person n is reelected to the position and therefore becomes person n+1. In this case, person n-1 continues as “past” person during term n+1 if willing to serve. If he is unwilling, then the position of “past” person is vacant and remains vacant until term n+2.
3. Replacement Person n fails to complete his term in a position. In this case person n* replaces him, serves the balance of his term and becomes “past” person at the next election. During person n*’s term, person n-1 continues as “past “ person.

ACM – POLICY AND PROCEDURES GUIDELINES

DIVISION	11	NOMINATIONS AND ELECTIONS	11.3.0.0
SECTION	3	TERM OF PAST PRESIDENT	
SUBSECTION	0		
	0		

Issue Date 10/01/90

Revision: New Subsection

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Council (06/27 & 29/90)

POLICY

The Past President is the individual who has most recently completed a term of office as ACM President but has not been re-elected for the following term. Only that individual may hold the Past President's seat on Council; the term is two years. If that individual becomes unwilling or unable to hold this Council seat, the seat is not filled (i.e., no vacancy is declared for the purposes of Article 8 of the Constitution) and remains unfilled until another individual becomes Past President. If an ACM President is re-elected, the Past President, if currently serving in that capacity on the Council, retains this Council seat for another two-year term.